

DEPARTMENT OF ATHLETICS
Kingswood Regional Middle & High Schools

KINGSWOOD



ATHLETIC HANDBOOK

for

STUDENT ATHLETES

& PARENTS

2023 - 2024

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

Welcome to Kingswood Athletics!	3
PHILOSOPHY	3
MISSION STATEMENT	3
2023-2024 KINGSWOOD ATHLETIC PROGRAMMING	4
ELIGIBILITY - REQUIREMENTS FOR PARTICIPATION	5
GWRSD Policies Related to Alcohol, Drugs, Tobacco, etc.	5
Department of Athletics Policies	7
STUDENT ATHLETE RESPONSIBILITIES	7
GUARDIAN/PARENT RESPONSIBILITIES	7
SCHOOL / CLASS ATTENDANCE	7
EARLY DISMISSALS FOR TEAM TRAVEL	8
PRACTICE / GAME ATTENDANCE	8
PLAYING TIME	8
PRACTICES	9
CELL PHONES	9
SOCIAL MEDIA	9
TEAM SELECTION	9
DIVISION OF SKILL	9
ROSTERS	10
MULTI-SPORT PARTICIPATION (KRHS ONLY)	10
TRAVEL	10
UNIFORMS	11
MEDIA DAY	11
ACCESS TO ATHLETIC DEPARTMENT STAFF	11
CONFLICTS AND CHAIN OF COMMUNICATION	11
AREAS OF COMMON AGREEMENT	12
DRESS CODE	13
STATEMENT ON HAZING	13
VARSITY LETTER REQUIREMENTS (KRHS Only)	13
BOOSTER CLUBS	13
RISK OF PARTICIPATION IN ATHLETICS	14
INJURIES TO A STUDENT ATHLETE AND REPORTING	14
POTENTIAL INJURIES – ASSUMPTION OF RISK	14
DEPARTMENT OF ATHLETICS ONLINE REGISTRATION	15
***APPENDICES	16
GWRSD POLICIES RELATED TO ATHLETICS	16
ATHLETIC DEPARTMENT POLICIES	16

Welcome to Kingswood Athletics!

This handbook is designed to provide you with information concerning all opportunities offered by the Kingswood Department of Athletics. Academics are the top priority with athletic participation being an integral part of a student's education. A primary objective of the Kingswood Athletic program is to encourage participation, teamwork, and enjoyment of the sport(s). The values learned through a commitment to a team effort are numerous and beneficial for all individuals that will serve them for a lifetime.

This athletic handbook describes and illustrates the rules and regulations of the Kingswood Department of Athletics. All Kingswood Regional High School athletes, parents, and guardians are encouraged to also review the New Hampshire Interscholastic Athletic Association (NHIAA) handbook.

The athletic program at Kingswood dates back to almost 60 years of athletic competition. The respect and humility that we expect an athlete to have for their team, coaches, community and one-self will ensure that our rich history will continue.

For the purposes of our Department of Athletics and this handbook, please recognize that "respective Athletic Director" as stated in this handbook will result in the Athletic Director handling the majority of Kingswood Regional High School affairs, while the Athletic Coordinator will handle the majority of Kingswood Regional Middle School affairs.

WE ARE KNIGHTS.

PHILOSOPHY

The athletic experience is an essential part of many students' overall education. Athletics plays a significant role in developing positive self-esteem and a sense of well-being. Lessons in sportsmanship, teamwork, competition, and how to win and lose gracefully are integral parts of our athletic program. To this end, the goal at every level of athletics is to strive for excellence. Student growth and development is positively impacted when students engage in a strong academic program and participate in a strong athletic program. While learning fair play, teamwork and self-discipline, student athletes must be challenged at the level or skill they bring to the sport. Student athletes, male and female, shall be afforded the opportunity to participate at the most appropriate level to achieve optimal personal growth. Student athletes must have the opportunity to develop their skills and reach their maximum potential in a well-coached environment.

MISSION STATEMENT

The mission of the Kingswood Department of Athletics is to promote the intellectual, physical, and moral development of our student athletes.

In addition, the Department of Athletics strives to be recognized as a leader within the Governor Wentworth Regional School District community in terms of excellence. Excellence is determined by a student athlete's academic achievement and the development of character, maturity, and leadership via their athletic experience.

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

Our department also strives to be fully engaged and integrated with its many constituent groups including students, faculty, alumni, athletic boosters, and the broader community.

Finally, the decisions and priorities of the Department of Athletics will always focus on our student athletes as individuals first; students second; and as athletes third; as we challenge them to pursue their highest personal, academic and athletic potential.

Inherent within the Department of Athletics mission statement are six components:

1. Athletics are extracurricular elective activities where participation is contingent upon meeting criteria consistent with the mission and standards of KRHS, KRMS, SAU #49, NHIAA and the Kingswood Department of Athletics. Additionally, each team reserves the right to limit the number of participants on the basis of roster size and/or skill level.
2. All student athletes are considered representatives of the Governor Wentworth Regional School District, and therefore are expected to compete and conduct themselves in a respectful, sportsmanlike and appropriate manner at all times.
3. Coaches are considered an educator who aids in the physical, social, intellectual, and emotional growth of each and every student athlete who chooses to participate.
4. The intent and the letter of each rule will be followed. We will showcase honesty and integrity in our dealings with student athletes, coaches, staff, opponents, and governing bodies.
5. A commitment to the personal development and well being of our student athletes, coaches, and staff. The individuals who participate in our department at all levels can learn the benefits of teamwork, self-discipline, personal responsibility, the setting of high standards, and the joy of achievement.
6. Recognition that the Department of Athletics serves young people who aspire to succeed at the highest levels of both academic and athletic performance.

2023-2024 KINGSWOOD ATHLETIC PROGRAMMING

FALL

Bass Fishing (KRHS)
Field Hockey (KRHS, KRMS)
Football (KRHS, KRMS)
Golf (KRHS, KRMS)
Boys Soccer (KRHS, KRMS)
Girls Soccer (KRHS, KRMS)
Spirit (KRHS)
Girls Volleyball (KRHS, KRMS)
Cross Country (KRHS, KRMS)

WINTER

Alpine Skiing (KRHS, KRMS)
Boys Basketball (KRHS, KRMS)
Girls Basketball (KRHS, KRMS)
Unified Basketball (KRHS)
Boys Ice Hockey (KRHS)
Girls Ice Hockey (KRHS)
Indoor Track (KRHS)
Nordic Skiing (KRHS, KRMS)
Spirit (KRHS, KRMS)
Wrestling (KRHS, KRMS)

SPRING

Baseball (KRHS, KRMS)
Boys Lacrosse (KRHS)
Girls Lacrosse (KRHS)
Boys Tennis (KRHS, KRMS)
Girls Tennis (KRHS, KRMS)
Track & Field (KRHS, KRMS)
Softball (KRHS, KRMS)

Programming Note: The programming is subject to change based on participation numbers and other factors.

ELIGIBILITY - REQUIREMENTS FOR PARTICIPATION

In order to be eligible each student athlete and/or parent/guardian must complete all required paperwork, forms and accept the policies required for participation by the Department of Athletics. These policies include and are not limited to: GWRSD JJJ, JJID, JLA, JJIG, and JJIG-E1 all of which are included in Appendix A at the end of this handbook. Kingswood student athletes must meet all eligibility requirements per GWRSD policies and in the NHIAA Handbook under By-Law Article II Eligibility.

Academic: Kingswood student athletes must meet the academic eligibility requirements per GWRSD policy JJJ (attached in Appendix A). KRHS student athletes have the additional requirement of passing 3 of 4 classes as outlined in the Kingswood Student Agenda book. KRMS student athletes must maintain good academic and behavioral standards. KRMS student athletes must be a student in “good standing” as outlined in the Kingswood Middle School Student Handbook in order to participate in athletics.

Medical: Kingswood student athletes must have an annual physical to participate in athletics for the Kingswood Department of Athletics as stated in school board policy JJID (attached in Appendix A). All athletes must also complete a baseline concussion test as arranged by the Athletic Trainer and fully complete the medical section of the online registration process.

Health Insurance: The GWRSD requires that all athletes have medical insurance in order to participate in Kingswood Athletic programming as stated in school board policy JLA (attached in Appendix A). If a student athlete has a lapse in coverage, coverage can be purchased for the school year, please contact the Department of Athletics for more information. GWRSD will not be responsible for any medical expenses incurred by an athlete who is injured while participating, practicing or playing in any sports related activity.

Alcohol, Drugs, Tobacco, etc.: The “Kingswood Regional High School Student Athlete Commitment to Excellence”, policy JJIG-E1, contains the expectations for our student athletes. Accepting this commitment is accepted electronically via the FamilyID registration process and a copy is available in Appendix A at the end of this handbook.

Student athletes and parents/guardians need to understand the consequences of being a student athlete and choosing to be involved with alcohol, drugs, and/or tobacco. Below is a portion of policy JJIG-E1 to raise immediate awareness while reviewing this handbook.

Self-Reporting

Any student athlete that openly comes forward and admits to using tobacco, alcohol and/or illegal drugs will be saluted for their honesty and candidness. The immediate focus with a student athlete that self-reports will be on getting help for the student.

GWRSD Policies Related to Alcohol, Drugs, Tobacco, etc.

For specific policy reference, please refer to GWRSD Policies JJIG and JJIG-E1.

The GWRSB has a strict policy concerning the use of drugs and alcohol in school, on school grounds or during school sponsored events. The term “school sponsored” event includes all activities by an athletic team regardless of where the activity takes place.

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

The School Board policy is as follows:

Use or involvement* with alcohol, controlled drugs, or tobacco will not be tolerated. Use or possession on school grounds or at any school-sponsored activities will result in immediate expulsion from the team or club/activity. Use of alcohol/drugs/tobacco outside of school sponsored activities by any student athlete will result in suspension/expulsion from the team or club at the discretion of the principal, assistant principal and/or the athletic director.

* Involvement is hereby defined as use, possession or actual knowledge that the student athlete is in an area where actual use or possession takes place. We want our student athletes to have sound minds and bodies, and to be good student leaders.

Student athletes found to be in violation of this policy shall be disciplined as follows:

DRUGS/ALCOHOL

Use, possession, or involvement* with any drug used in a non-prescribed manner including over the counter products and/or alcohol is illegal and unhealthy and will not be tolerated. Student athletes found in violation of this policy will be:

1. First Offense: Immediate suspension from their team for one third (1/3) of the season. Student athletes will be expected to attend practices and games during the suspension period. Student athletes will also forfeit any awards given at the end of the season. Student athletes will be referred to a KRHS Social Worker for counseling or a recommended counseling service.
2. Second Offense: Suspension for 365 days from all athletic activities. Reinstatement to full participation including games is pending the completion of:

A referral to a Licensed Alcohol and Drug Counselor (LADC) to complete an interview and assessment process AT PARENTS' EXPENSE, by following of ALL recommendations of the LADC, which may include but is not limited to, multiple individual or group counseling sessions, drug/alcohol education, 12-step meetings, and random testing AT PARENTS' EXPENSE. Any student athlete, who makes meaningful progress in following LADC recommendations as determined by LADC in consultation with a High School Administrator, will be eligible to participate at the earliest within 60 days of the offense when progress is determined.

3. Third Offense: Permanent dismissal from athletics for the remainder of the athlete's high school years.

TOBACCO/TOBACCO PRODUCTS - including VAPING

Use or possession of tobacco or tobacco products including chew/snuff either on school grounds or during school events including transportation to and from those events, is illegal and unhealthy. Use, possession or involvement with tobacco or tobacco products for anyone under 18 years of age is illegal whether on or off school grounds.

Student athletes found in violation of this policy will be:

1. First Offense: Immediate suspension from game participation for two (2) games;
2. Second Offense: Suspension from team until deemed eligible by the school administration;
3. Third Offense: Suspension for 365 days from athletic participation.

NOTE: Any combination of three offenses that include drugs, alcohol or tobacco may constitute permanent expulsion from the athletic department..

Department of Athletics Policies

STUDENT ATHLETE RESPONSIBILITIES

As an athlete, you are expected to:

- Do everything in your power to promote good sportsmanship and a healthy spirit at our schools.
- Realize that you represent a tradition of fairness and compassion in competition.
- Learn that performing to the best of one's ability is far more important than winning or losing.
- Recognize that academic achievement comes first.
- Communicate openly with coaches and parents/guardians about all matters pertaining to his/her sport.
- Attend and arrive on time for ALL practices, games, meetings, etc.
- Promote school spirit as a representative of his/her sport while demonstrating support for all school programs and extracurricular activities.
- Commit to a substance free athletic career.
- Understanding that playing time is at the sole discretion of the coach.

GUARDIAN/PARENT RESPONSIBILITIES

As a parent/guardian, you are expected to:

- Understand that coaches have autonomy in all decisions regarding playing time, style of play, strategy, lineups, playing time, playing level, etc.
- Demonstrate support and enthusiasm for the entire team rather than their son/daughter exclusively.
- Be positive and constructive in the development of your child as a student athlete.
- Communicate in a reasonable manner via the "athletic chain of communication" regarding athletic concerns.
- Understand that you and coaches are role models and the student athlete(s) are watching.
- Appreciate and give proper recognition to the good in others.
- Cheer positively and avoid "booing," abusive language, or vulgarity. Do not engage in any kind of intentional display of rude behavior toward members of the opposing team or game officials.
- Respect and obey the officials' decision as final.

Understand the following stance of the Kingswood Department of Athletics:

- Let the Players Play
- Let the Coaches Coach
- Let the Officials Officiate

SCHOOL / CLASS ATTENDANCE

All athletes must be in school the full day - PRIOR TO, DAY OF, AND DAY AFTER a game in order to participate in an athletic event (practice or games). Exceptions will be made for school-sanctioned absences, or extenuating circumstances such as medical appointments, or family emergencies (all which will require a note from a doctor, parent, or guardian). All extenuating circumstances must be evaluated and approved by either the Athletic Director, Athletic Coordinator and/or Principal.

All students at Kingswood are to be students first. Therefore, all student athletes are required to attend classes, arrive at those classes on time, and conduct themselves in an appropriate manner at all times. Any student who skips class (marked absent for a class on a day he or she is in school) will be suspended for one game for the first offense, two games for the second offense, and a third offense will result in the student being dismissed

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

from the team for the remainder of the season. Any student who is repeatedly late to a class, or has behavioral issues in any of their classes will be subject to disciplinary action as well.

EARLY DISMISSALS FOR TEAM TRAVEL

When a team needs to leave school early to get to an away game or match, students will be dismissed 15 minutes prior to the scheduled bus departure time. All students must pick up their dismissal slips from the attendance office and go to their class until the scheduled dismissal time.

PRACTICE / GAME ATTENDANCE

There are a number of excellent choices for extra or co-curricular activities here at Kingswood. Though we would like our students to be able to participate in all of those activities, it is something that is simply not realistic. In order to compete a school must have dedicated student athletes. When a student joins an athletic team, they are making a commitment to that team which is only preceded by their academic responsibilities. All students who choose to participate in athletics at Kingswood must attend ALL games and practices, and must arrive at the game or practice site on or before the time designated by the coach. Any student who misses a practice or a game for an unexcused reason will meet with their respective Athletic Director and Head Coach for the respective sport.

Some examples of excused absences:

- Medical Appointments, Family Emergencies, Make up exams or after school “extra help” sessions with teachers, not in school due to illness or injury.

Some examples of unexcused absences:

- **Jobs** – Athletics must come before all job responsibilities.
- **Drivers Ed** – Students have the choice of when to take this ---Take in Summer!
- **Homework** – Students must learn how to balance their time. A student’s inability to achieve that balance is not an excuse to miss practices or games. If that balance becomes too much of a burden, then the student must choose to relieve themselves of their commitment to the athletic team and focus solely on academics.
- **Community Service** – Students have plenty of time to fulfill any community service requirement.
- **Non-emergency events, functions, etc.** – This would include going to major sporting events, concerts, shows, parties, AAU games/practices, etc.

Family Vacations – Any student athlete that misses time for a family vacation either during school sanctioned vacations or not, will let their Head Coach know in a timely manner prior to the vacation. Student athletes that let their Head Coach know in advance need to understand that depending on the amount of time missed, their role on the team may be changed due to key concepts and strategies/tactics missed or other student athletes stepping up during a time when the team was in need. Student athletes that do not make their Head Coach aware of a family vacation may have their role on the team reexamined by the Head Coach and the respective Athletic Director either prior or upon their return.

****Please note that the respective Athletic Director and/or the Principal reserve the right to determine what is an excused or unexcused absence****

PLAYING TIME

At all levels the coach will determine playing time according to each player’s ability, attitude, and commitment. Some sports, such as soccer, basketball, and field hockey have rules that allow continuous reentry. Sports such as baseball and softball have limited substitution rules, which may affect the amount of available playing time.

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

Tennis and golf have limited numbers of players who are allowed to participate in matches. ****Please note that the coach will not discuss playing time with parents, family members, friends or guardians on the day of a game or match****

PRACTICES

It is important for parents/guardians to know that practices for KRHS and KRMS sport teams are closed. This means parents should not be observing or “hanging around” practices. This allows our coaches and student athletes to focus on the tasks of coaching and learning without distraction. Members of the Department of Athletics have the authority from the Director of Athletics to request that parents simply wait in their cars should they arrive early to pick up their child. The Director of Athletics will review any matter where the parent/guardian(s) do not comply.

CELL PHONES

Student athletes should be fully engaged with their team and coaches for the entirety of team athletic events. The Department of Athletics will allow coaches to institute any sort of “focus” rule or policy as long as it is explained thoroughly to their program's stakeholders. This could be something like no phones thirty (30) minutes prior to and/or thirty (30) minutes following practices and games. At the coaches discretion this may be altered based on the best interest of the team.

SOCIAL MEDIA

Student athletes are asked to use discretion when participating in social networking avenues. For good or for bad, student athletes are always "in view" when it comes to representing Kingswood Athletics and the GWRSD.

Student athletes are representatives of Kingswood Regional Middle/High School and are in the public eye more so than other students. Student athletes should assume anything that is posted on their personal social media accounts could be read by: Kingswood staff, teammates, classmates, opposing teams, alumni, parents or other family members, media members, a current employer, future employers or coaches, and even local police.

Student athletes represent the GWRSD community, and therefore are expected to portray themselves, their teams and their school/community in a positive manner at all times.

TEAM SELECTION

We encourage coaches at all levels to keep as many students as they can without affecting the integrity of their sport. Time, space, facilities, equipment, personal preference, skill level, and other factors will place limitations on the effective team size for any particular sport. At the varsity level, the NHIAA has set roster limits in many sports. Students will be offered the opportunity to practice/tryout two to three (2 to 3) days before first-round cuts will be made. No high school athlete may try out for a team after the first full week of the season (the season begins with the first day of practice set forth by the NHIAA), the Director of Athletics, for extenuating circumstances, may grant exceptions.

DIVISION OF SKILL

The Kingswood Regional Middle School (KRMS) athletic program will be designed to meet the developmental needs of students through appropriate intramural and interscholastic activities. The athletic program at this level will emphasize exploration of various sports, the strengthening of fundamental skills, teamwork, sportsmanship, health and safety.

Reserve/Junior Varsity athletic programs at KRHS offer those students in grades nine through twelve who do not yet possess the skills required of Varsity athletes the opportunity to participate in a competitive setting.

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

Junior Varsity athletes are in the process of gaining valuable knowledge, experience and advanced skills required for Varsity competition. Exemplary sportsmanship is a high priority and winning is a goal.

Occasionally, Junior Varsity athletes may participate in Varsity contests based on the decision by the coaching staff that the athlete has made sufficient progress. This should not be misinterpreted as an absolute move to the Varsity level.

The Varsity athletic program is an advanced program. Students in grades nine through twelve who compete at the Varsity level must exhibit high-level skills and abilities. Varsity athletes are program leaders both off and on the field/court. Exemplary sportsmanship and winning are high priorities.

ROSTERS

Each Varsity program at Kingswood Regional High School has the potential of offering student athletes a Junior Varsity program, dependent on the number of participants who try out for Varsity and variation of skill levels. A program that offers Varsity and Junior Varsity teams, at the discretion of the Varsity Head Coach, will be able to move student athletes to and from the Varsity and Junior Varsity rosters as he/she sees fit. Student athletes when told of roster moves need to fully comply with the request for the best interest of the program.

KRHS ROSTERS ARE NEVER FINALIZED - UNTIL NHIAA VARSITY PLAYOFF ROSTERS ARE DUE.

Each program at Kingswood Regional Middle School has the potential of offering student athletes multiple teams, depending on the number of participants who try out for the teams and variation of skill levels. A program that offers Green and White teams, at the discretion of the Head Coaches and the Varsity KRHS Head Coach, will be able to move student athletes to and from the Green and White rosters as he/she sees fit. Student athletes when told of roster moves need to fully comply with the request for the best interest of the program.

MULTI-SPORT PARTICIPATION (KRHS ONLY)

The Kingswood Department of Athletics recognizes that certain student athletes have an interest in participating in more than one sport during the Fall, Winter, and Spring seasons. While Kingswood Athletics supports our student athletes who wish to participate in multiple sports, there is a need for guidelines. Guidelines are as follows:

The process for participating in more than one sport per season is as follows:

1. Full support of Parent/Guardian
2. Student athlete declares their primary and secondary sport for the current season*
3. Full support of each Coach for each respective program
4. Full support and approval of Athletic Director

* Certain sports can only be designated a primary sport Student athletes must be in good academic standing to be considered for multi-sport participation.

TRAVEL

Buses will be chartered for all away games by the Department of Athletics. Athletes must travel to and from the site of all athletic contests originating and ending at KRHS/KRMS complex on district buses accompanied by a designated coach or designee.

For the sake of team camaraderie, athletes are asked not to ride home from an athletic contest with a parent or guardian. Any student who accepts transportation other than school approved transportation to or from a school

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

athletic event without proper permission is subject to immediate review of the situation by the Head Coach and respective Athletic Director.

The respective Athletic Director and Head Coach will accept a travel request via email twenty-four (24) hours in advance for parents or guardians to transport their athlete as stated in school board policy EEB. Email is the preferred method for this request. Each request is reviewed individually and must contain a valid reason of need for the parents or guardians to transport their student athlete. Prior approval and confirmation from the Athletic Director and Head Coach are needed. The respective Athletic Director and/or Head Coach will communicate to the requesting individual either approval or denial of a transportation request.

In emergency situations, athletes may return home with their parents or guardians if the parent/guardian is present and provides the coach with a written note.

At the coach's discretion, teams may stop at "quick serve" restaurants, organize team sub orders, and/or place call ahead orders to help facilitate feeding a team/program.

UNIFORMS

All uniforms and practice gear are the property of Kingswood Athletics. Any uniform and/or equipment not returned at a specified date by the respective Head Coach will be brought to the attention of the Athletic Director and will be invoiced to the student athlete/parent/guardian at full cost. Student athletes will not be issued their next season uniform until any prior uniform commitment is satisfied.

Uniforms are only to be worn on game day to whom the uniform was issued.

MEDIA DAY

All student athletes are expected to attend their respective seasonal media day. Media day is a designated time for coaches to distribute uniforms, hold team meetings, and comply with athletic department initiatives for the coming season. Senior athletes will have their head shot taken for their Senior poster for Senior Night. Any Senior who misses media day is responsible for providing a head shot to the athletic department prior to Senior Night posters being ordered. A Senior who fails to provide their picture will have their PowerSchool photo utilized for their photo.

ACCESS TO ATHLETIC DEPARTMENT STAFF

While we live in a time of information and a 24/7 news cycle, the Kingswood Department of Athletics values the personal time of our coaches and administrators. Parents and Student Athletes should recognize that normal communication for our department is Monday - Friday, 8:30am - 4pm during a normal school day. Any day or time outside of that window should be considered personal time for our staff members. Occasionally a game or practice may fall outside of that timeframe and our staff is expected to provide proper coverage for their student athletes with the ability of communicating with their respective stakeholders.

CONFLICTS AND CHAIN OF COMMUNICATION

Participating in athletics can be emotional and a time-consuming experience. From time to time, conflicts between student athletes and coaches may arise. The following process and change of communication is in place for student athletes and their parents to follow in order resolve conflicts and/or issues that may arise within a team or between coaches and athletes.

Step 1: Individual Student to Coach Contact: The student involved is to speak to the coach about the problem as soon as possible.

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

Step 2: Parent/Student to Coach Contact: The parent/student should set a time to meet individually with the coach. Meetings will not be scheduled 24 hours prior to or immediately following a contest or during an active practice session, or during a time when other coaches, parents or athletes are present.

Step 3: Parent/Student Athlete to Athletic Director contact: If satisfactory resolution is not reached through direct contact with the coach, the parent/student athlete should contact the athletic director who will arrange a meeting with all concerned parties. Any comments, concerns or issues brought to the attention of the Athletic Director will be addressed. While there can be no guarantee that all parties will agree with all resolutions or findings, a thorough, respectful airing of different perspectives and experiences can lead to more productive relationships and clearer understanding in the future.

Step 4: Parent /Student Athlete to Administrator/AD/Coach contact: If after Step 3, satisfactory resolution has not been reached; the parent and student athlete should contact the building principal to schedule a meeting with all concerned parties.

Step 5: Parent/Student Athlete to Superintendent: If there is no resolution at Step 4, the parent/student athlete should contact the Superintendent to schedule a meeting with all concerned parties.

AREAS OF COMMON AGREEMENT

Parenting and coaching are both challenging endeavors. Clearly, coaches and parents have at least one strong, common bond – the child. They share concern for the well being of the student athlete. By establishing mutual understanding, parents and coaches are better able to accept the actions of the other in order to provide a greater benefit to each student athlete. We are ALL about the complete education of our student athletes. Part of the process of growing up is learning to handle one's own difficult situations. If a conflict or misunderstanding between an athlete and coach occurs, learning to resolve it is an important educational experience for the student athlete.

Of course, a parent always retains the right to intervene on behalf of their student athlete. Therefore, we have established ground rules to help make parental intervention less contentious and more productive.

HOW TO DISCUSS AN APPROPRIATE CONCERN WITH THE COACH:

Whenever a question, concern or complaint arises regarding an athletic situation, we have found the following line of communication very effective in resolving issues.

START WITH THE SOURCE: Talk directly with the coach, in private, face-to-face, away from the practice site or game area. A telephone call may be necessary to arrange an appointment. E-mail, voice mail, and letters are good methods, but are not as effective for communicating information. By their nature they tend to distance coaches and parents. Making an appointment, sitting down and listening to both sides is far more productive in reaching a mutually satisfying resolution.

ALL complaints will follow the Department of Athletics chain of communication---BEFORE intervention by a higher authority can occur (please see example below). However, the next level arbitrator will always be willing to meet with a complainant if sub-level discussions do not accomplish their intended purpose. Our coaches are expected and encouraged to meet with individual parents to discuss concerns that affect that parent's student athlete. Our coaches are not expected to meet with groups of parents to discuss issues of

2023-2024 KINGSWOOD ATHLETICS HANDBOOK

concern. Please do not attempt to confront a coach before or after practice or a contest (Use the 24-hour rule). These can be emotional times for both the parent and coach. Our coaches are not expected to endure verbal or physical abuse from parents. Make an appointment. Help teach your student athlete the skills of mature conflict resolution.

CHAIN OF COMMUNICATION EXAMPLE:

If your concern is with a sub-varsity coach, start with the source. The next level of communication would be with the varsity coach for the sport/program.

- If not resolved, a parent should make an appointment to meet with the athletic director and the coach.
- If still not resolved, a parent should make an appointment with the principal and the athletic director.
- From that meeting if still unresolved, a parent should make an appointment to meet with the superintendent, principal and the athletic director.

Please remember - AREAS IN WHICH THE COACH, ALONE, HAS FINAL SAY:

1. Playing time.
2. Position(s), lineups, team strategy, etc.
3. Offensive and defensive strategies and style of play.
4. Other student athletes: matters regarding other student athletes are to be left to their respective parents.

DRESS CODE

All coaches reserve the right to implement a dress code for student athletes for both home and away contests.

STATEMENT ON HAZING

It is the policy of the Kingswood Department of Athletics that no student athlete(s), coach(s), or staff participate in hazing. Please see additional information on hazing in the Student Agenda book.

VARSITY LETTER REQUIREMENTS (KRHS Only)

In order to be eligible for receiving a varsity letter, the following criteria must be met:

1. **Attendance:** Athletes should attend all practices and games unless there is a reasonable excuse, accepted by their coach.
2. **Sportsmanship:** Athletes should realize that they are representing their school and community and should conduct themselves in an appropriate manner.
3. **Participation in Games/Contests:** Varsity athletes must participate in at least 50% of games or contests to be considered eligible for a varsity letter. (An exception to this requirement can be made in cases where an injury keeps an athlete from competing in 50% of the contests.)

KRHS student athletes will receive a Varsity Letter when they first make a Varsity team. Following the initial letter, student athletes will earn their respective "pin" for being rostered on additional Varsity KRHS teams.

BOOSTER CLUBS

The Kingswood Department of Athletics will endorse individual Booster Clubs for each of our programs for the current school year. Policy directly related to individual boosters is included at the end of this handbook in the Appendices section.

RISK OF PARTICIPATION IN ATHLETICS

It is very important that you understand the risk of participation. Participation in competitive athletics brings with it the potential for physical injury. While the Department of Athletics takes all reasonable precautions, you should be aware of the risks involved.

INJURIES TO A STUDENT ATHLETE AND REPORTING

We are fortunate to have a full time athletic trainer in our district. Should your child become injured during a game, the parent/guardian **is required** to stay on the sidelines until asked to be on the field/court by game personnel (Athletic Trainer, Coach, and/or Athletic Director). Our staff needs the ability to function in the best

interest of the student athlete to ensure decisions are made in the best interest of your child's health---not the emotions that may arise during an injury.

All injuries that occur to a student athlete during a sports season must be reported to the athletic trainer and/or coach. This includes injuries that happen in season but would be designated to happen away from practices or games. Failure to communicate these types of injuries can affect the over safety of participation in athletics. If an injury occurs during a practice/game and the injury requires medical attention by a doctor, treatment center, or hospital, it will be necessary to have an injury report form completed.

Once a physician treats an athlete, a doctor's written release will be **required** before the athlete will be allowed to return to practice or play.

All injuries will be reported by the Athletic Trainer to the Athletic Director.

POTENTIAL INJURIES – ASSUMPTION OF RISK

It is important to understand the risk associated with athletic participation. The following injuries could be experienced by participation in interscholastic sports:

Strains Broken Bones Blisters Fractures Facial	Sprains Concussions Punctures Environmental Heat Exhaustion	Contusions Abrasions Cramping Dislocations Spinal
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DEPARTMENT OF ATHLETICS ONLINE REGISTRATION
NOW PLEASE VISIT
WWW.FAMILYID.COM
TO REGISTER FOR KRHS & KRMS SPORTS

Follow these 10-simple steps: (if you are reading this handbook please begin with step #3; if you already have a FamilyID account proceed to step #4)

REGISTRATION INSTRUCTIONS

1. Visit: www.kingswoodathletics.org
2. Download and review or review online - the Athletic Handbook for Students Athletes & Parents. This can be found under the “INSIDE ATHLETICS” and in the “ATHLETIC DEPARTMENT” menu.
3. Visit: www.familyid.com, in the top right hand corner of the FamilyID website, click on “CREATE ACCOUNT” to create a FamilyID account. (FYI: after registering for a FamilyID account you will still need to sign up for your child’s sport of choice!)
4. Once your account is created (you never have to create another one!); click the “Find Programs” menu button on the FamilyID home page.
5. On the next page type “Kingswood” into the search box and click the “Find” button.
6. This will take you to a featured organization page, where you will see “Kingswood Department of Athletics” click on this blue lettering and voila! You are at our FamilyID page!
7. Scroll to mid-page and click on the program you are ready to register for!
8. On the next page, scroll to mid-page and click the “REGISTER NOW” button.
9. Complete the FamilyID registration and everything is routed to the Athletic Department--no forms to print out!
10. The only thing you owe to the athletic department on the first day of tryouts would possibly be an up to date physical.

*Please note that failure to register online will postpone an athlete’s eligibility at both KRMS and KRHS.

Should you have any problems or need assistance with your FamilyID account, please contact:
Support at FamilyID: Email: support@arbitersports.com Telephone: 1-800-311-4060

*****APPENDICES**

GWRSD POLICIES RELATED TO ATHLETICS

- JJJ: EXTRACURRICULAR ACTIVITY ELIGIBILITY
- JJID: STUDENT PHYSICALS FOR SCHOOL ATHLETICS
- JLA: STUDENT INSURANCE PROGRAM
- JJIG: DRUG TESTING FOR STUDENT ATHLETES
- JJIG-E1: KRHS COMMITMENT TO EXCELLENCE
- EEB: ATHLETIC TRANSPORTATION

ATHLETIC DEPARTMENT POLICIES

- BOOSTER CLUB

ACCESS TO PUBLIC SCHOOL PROGRAMS BY NONPUBLIC, CHARTER SCHOOL, AND HOME EDUCATED PUPILS

All pupils residing in the District, whether they are home educated, or are attending public chartered school or nonpublic schools (collectively, “non-enrolled district students”), shall have access to curricular courses and co/extra-curricular programs offered by the District in accordance with RSA 193:1-c.

A. Equal Access to District Courses and Programs

Non-enrolled district students will have the same access as do enrolled students to the District’s courses and programs. Non-enrolled district students shall not be subject to any policies, procedures or standards with respect to participation in the District’s courses or programs that are more restrictive than those governing the District’s enrolled students. Non-enrolled district students, however, must meet the same eligibility criteria as the District’s students as described in paragraph B below.

The district allows non-enrolled district students to participate on an equal basis in courses and programs offered by the district provided they meet the eligibility requirements for participation (e.g., deadlines for registration, academic progress/performance, parental permission, third party (e.g., NHIAA) requirements, physical exams/health requirements, etc).

In the event that a course or program has reached capacity, selection between enrolled students and non-enrolled district students must be made using the same criteria, such as registration deadlines, registration dates, audition/tryout, seniority by grade, etc. If, after applying such criteria the course/program remains overenrolled, the determination should be made randomly.

If a student or their parent/guardian believes that they have not been given equal opportunity for participation in district programs, then they may appeal as outlined in Board policy **JJA-R**

B. Participation in Curricular Courses

In order to participate in the District’s curricular courses, non-enrolled district students must meet the eligibility criteria that applies to students enrolled in the school district. The building Principal will provide this eligibility criteria to parents or guardians of non-enrolled district students upon request.

Parents/guardians shall submit requests for participation in District courses in writing to the building Principal consistent with Board procedures **JJJ-R**. The building Principal will verify that the eligibility standards are the same as those that apply to students enrolled in the school district.

The Principal will determine if a non-enrolled district student has satisfied eligibility criteria and prerequisites in the same manner as they would:

1. for determining whether a course satisfies requirements for awarding credits (Board policy **IK**) and
2. for assigning to classes or grade levels and for students transferring from other schools (Board policy **JG**).

In making the determination, the Principal should consider home education evaluation materials (see RSA 193-A:6, III), course descriptions, syllabi, and/or any other relevant information offered by the parent/guardian of the student.

Requests for the related services including, but not limited to, physical therapy, occupational therapy, speech therapy, counseling, psychological, guidance, and/or special education services shall be referred to the Special Education Director. If a dispute arises between the parent/guardian and the District as to the pupil's right to these services, the Special Education Director shall inform the Superintendent, who shall consult the District's attorney for a legal opinion.

C. Use of School Texts and Library Materials

Non-enrolled district students will be permitted to use the school library, borrow school texts and borrow library materials under the same conditions and rules as pupils enrolled in the District.

D. Participation in Activities and Co/extra-curricular Programs

Requests by non-enrolled district students for participation in District co-curricular/extra-curricular activities or programs ("activities") shall be made in writing by the parent/guardian to the building Principal. The building Principal shall ensure that there is equal treatment and opportunity of non-enrolled district students relative to their participation in District activities.

In order to participate in District activities, non-enrolled district students must:

1. Meet the eligibility criteria for participation in the activity that apply to students enrolled in the school district, with the exception of school attendance;
2. Meet any tryout criteria or their equivalent for participation in the activity that apply to students enrolled in the school district (see Board policy **JJA**); and
3. Comply with all policies, rules and regulations or their equivalent of the governing organization of the activity (see Board policy **JJA**).

Non-enrolled district students participating in district co-curricular and extra-curricular activities are subject to the same fees charged enrolled students for the activity.

E. Appeals.

Any student/parent/guardian who believes that the district's policies/regulations or the State's laws/regulations pertaining to a non-enrolled district student's access to a course or program have not been appropriately or fairly interpreted may appeal as follows:

If the original decision being appealed was made by the Principal, then the "Principal" as used in steps 1-4 shall refer to the "Superintendent", and the Superintendent's decision shall be final. Step 5 shall not apply.

1. Submit a letter to the building Principal stating the nature of the concern and requesting a hearing.
2. Within five (5) school days the Principal will convene a meeting with the student and/or parents, the coach/advisor, and a teacher(s) and themselves.
3. The student/parent will be given an opportunity to explain why they believe the student should be eligible for participation. Additionally, the student/parent may present information, documents or other material in support of their position. The Principal shall prepare minutes of the meeting.
4. The Principal will consider all information available and will make a final decision within three (3) school days following the meeting. The Principal will notify and inform the student/parents of the decision in writing via email. When time is of the essence, the Principal should first convey the basic conclusion as soon as practicable via telephone or email.
5. The student/parent/guardian may within 3 days of the Principal's email of the decision submit a written request for further review by the Superintendent. The written request should describe why the Principal's decision should not be upheld. The Superintendent may decide without further information to uphold the Principal's decision, or may determine a further meeting is necessary. In either event, the Superintendent's decision will be final. If the parent/guardians do not request a review by the Superintendent, then the Principal's decision will be final as of the fourth day after the Principal's written decision was transmitted to the parents/guardians.

F. Administrative Regulations or Procedures.

The Superintendent or designee may adopt such administrative regulations or procedures as they deem appropriate in order to implement this policy.

Legal References:

RSA 193:1-c, Access to Public School Programs by Nonpublic...Pupils.

RSA 193-A:6, (Home Education), Records; Evaluation

Approved: 3/19/01

Reaffirmed: 9/8/08, 6/1/09

Revised: 12/5/11, **03/13/2023**

STUDENT PHYSICALS FOR SCHOOL ATHLETICS

Students who participate in any interscholastic athletics or practices must have a physical examination signed by a physician or nurse practitioner prior to their first day of practice or play. The results of the examination and the physician's signature must appear on, or be attached to, the local form. Such examination results must be on file in the school where the student is enrolled to participate in athletics. These forms must be signed by the parent/guardian to signify her/his permission.

There must be no more than 13 months between physicals for a student to participate in athletics on a continued basis.

Adopted: 3/19/01

Revised: 6/19/06, 9/13/06

Reaffirmed: 9/8/08, 6/1/09

STUDENT INSURANCE PROGRAM

A student accident insurance policy shall be made available on a voluntary basis to every student registered in the day schools of the district from preschool through grade twelve.

Students must have proof of acceptable accident or other insurance to participate in extracurricular athletic programs.

Approved: 9/10/12

DRUG TESTING FOR STUDENT ATHLETES

Participation in athletics at Kingswood Regional High School is a privilege, not a right. Students who represent Kingswood Regional High School as student athletes are required to adhere to high standards and expectations and have a responsibility to act as role models and to uphold the integrity of the school. Kingswood Regional High School's expectations for its student athletes are set forth in the Kingswood Regional High School Student Athlete Commitment to Excellence.

The Governor Wentworth Regional School Board will not tolerate the use, possession or involvement of student athletes with any controlled drugs, any drug used in a non – prescribed manner, or alcohol in school, on school grounds, or during school sponsored events. The School Board will also not tolerate the use, possession or involvement of student athletes with any controlled drugs, any drug used in a non-prescribed manner, or alcohol off school grounds and/or outside of school sponsored activities during the school year or athletic season, whichever is longer.

A copy of this policy shall be printed in the parent/student handbook and presented to students at the beginning of the school year. Student athletes will also be given a copy of this policy with the Kingswood Regional High School Student Athlete Commitment to Excellence document. Student athletes and their parents must sign a copy of this policy and return it to the High School.

The principal or designee shall have the authority to implement consequences for a first, second and third violation of this Policy as outlined in the Kingswood Regional High School Student Athlete Commitment to Excellence document.

The school nurse is authorized to test a student for controlled drugs or alcohol upon suspicion of a second violation of the Policy. The nurse shall be CLIA (Clinical Laboratory Improvement Amendments) certified or utilize a kit as carrying a waiver of the CLIA requirement. Upon a positive finding, a student must agree in writing to the Terms and Conditions for Return to Kingswood Athletics document. Upon the result of a positive drug or alcohol test completed at school by the school nurse, the school nurse has the authority to have the student drug or alcohol tested immediately by Huggins Hospital for confirmation of the initial test. If a student or parent requests a second test, then the student shall immediately be tested at Huggins Hospital at the School District's expense. A student refusing drug or alcohol testing will be treated as guilty of the offense and in violation of the Policy.

The Kingswood Regional High School Student Athlete Commitment to Excellence and the Terms and Conditions for Return to Kingswood Athletics documents are attached as an Exhibit.

Approved: 9/13/10

**Kingswood Regional High School
Student Athlete Commitment to Excellence**

The following student athlete/parent agreement has been designed to achieve understanding between the coach, the student athlete and the family. By signing this agreement, the student athlete and parent acknowledge an understanding of the rules and regulations contained in this agreement; and recognize the rules and regulations that pertain to the athletic activity involved as well as the effort and dedication that participation in athletics requires. It is our hope that these rules will aid the student athletes in achieving the best they can be.

Participation in athletics at KRHS is a PRIVILEGE, NOT a RIGHT. The student athlete must earn this privilege through hard work, dedication, desire and self discipline. Without the pursuit of those qualities, the student athletes can in no way do justice to themselves or the school. Through these demands student athletes live and learn about life as it truly is. As in life, they get from our program ONLY what they put into it. In order for the pursuit of athletic achievement and the character training of young people, the following athletic agreement MUST be understood and agreed to between the school, student athlete and parent.

BOARD POLICY

The GWRSB has a strict policy concerning the use of drugs and alcohol in school, on school grounds or during school sponsored events. The term "school sponsored" event includes all activities by an athletic team regardless of where the activity takes place.

The School Board policy is as follows:

Use or involvement* with alcohol, controlled drugs, or tobacco will not be tolerated. Use or possession on school grounds or at any school-sponsored activities will result in immediate expulsion from the team or club/activity. Use of alcohol/drugs/tobacco outside of school sponsored activities by any student athlete will result in suspension/expulsion from the team or club at the discretion of the principal, assistant principal and/or the athletic director.

* Involvement is hereby defined as use, possession or actual knowledge that the student athlete is in an area where actual use or possession takes place. We want our student athletes to have sound minds and bodies, and to be good student leaders.

Student athletes found to be in violation of this policy shall be disciplined as follows:

DRUGS/ALCOHOL

Use, possession, or involvement * with any drug used in a non-prescribed manner including over the counter products and/or alcohol is illegal and unhealthy and will not be tolerated. Student athletes found in violation of this policy will be:

1. First Offense: Immediate suspension from team for one third of season. Student athletes will be expected to attend practices and games during suspension period. Student athlete will also forfeit any awards given at the end of the season. Student athletes will be referred to a KRHS Social Worker for counseling or a recommended counseling service.
2. Second Offense: Suspension for 365 days from all athletic activities. Reinstatement to full participation including games is pending the completion of:

A referral to a Licensed Alcohol and Drug Counselor (LADC) to complete an interview and assessment process AT PARENTS' EXPENSE, by following of ALL recommendations of the LADC, which may include but is not limited to, multiple individual or group counseling sessions, drug/alcohol education, 12-step meetings, and random testing AT PARENTS' EXPENSE. Any student athlete, who makes meaningful progress in following LADC recommendations as determined by LADC in consultation with a High School Administrator, will be eligible to participate at the earliest within 60 days of the offense when progress is determined.

3. Third Offense: Permanent dismissal from athletics for the remainder of the athlete's high school years.

TOBACCO/TOBACCO PRODUCTS

Use or possession of tobacco or tobacco products including chew/snuff either on school grounds or during school events including transportation to and from those events, is illegal and unhealthy. Use, possession or involvement with tobacco or tobacco products for anyone under 18 years of age is illegal whether on or off school grounds. Student athletes found in violation of this policy will be:

1. First Offense: Immediate suspension from game participation for two (2) games;
2. Second Offense: Suspension from team until the completion of Smokeless Saturday course AT PARENTS' EXPENSE;
3. Third Offense: Suspension for 365 days from athletic participation.

NOTE: Any combination of three offenses that include drugs, alcohol or tobacco may constitute permanent expulsion.

OTHER: Any conduct which dishonors KRHS, your team, teammates, coaches or yourself (vandalism, stealing or possession of stolen property, gambling, unsportsmanlike conduct, etc.) is subject to disciplinary action that may include loss of game time or eligibility to participate in athletics.

I understand the expectations and consequences set forth above and agree to avoid any illegal drug, alcohol, or tobacco use. I intend to conduct myself honorably, respectfully and responsibly.

Student Athlete Signature

Date

Signature certifies that I understand this agreement and I have reviewed this with my child.

Parent/Guardian Signature

Date

Director of Athletics Signature

Date

Approved: 9/13/10

Terms and Conditions for Return to Kingswood Athletics

Student Athlete: _____

The following are the terms and conditions that need to be met for reinstatement into the Kingswood athletic program. These terms and conditions are to insure the student athlete's health and safety and to keep the student athlete involved in school supervised activities.

I agree to the following:

1. I will honest about my behaviors.
2. I will be tested by a Licensed Alcohol/Drug Counselor (LADC) to see if I have an alcohol or drug dependency.
3. Pending the test results, I will follow any recommendations made for counseling.
4. I will make myself available for random drug testing as requested.
5. I am willing to perform community service.
6. I will meet all the expectations outlined in the Kingswood Athletic Code of Excellence.

If I agree and meet all of the outlined terms and conditions of this agreement, it will allow me to participate in Kingswood athletics.

We agree to these terms:

Student Athlete's Signature Date

Parent's Signature Date

Athletic Director's Signature Date

Principal's Signature Date

Approved: 9/13/10

ATHLETIC TRANSPORTATION

Buses will be provided for all school-sponsored games.

Students who are members of athletic teams and cheerleaders who go to a contest must return on the bus, with only one exception: a coach may turn over responsibility of a student's return to the student's parent/legal guardian or parent of a teammate if such request is made in writing and with at least 24 hour notice to the coach by the parent/legal guardian. It is the coach's responsibility to see that this regulation is carried out. Any exception to this policy can only be made by the Athletic Director in consultation with the Principal, whenever possible.

Furthermore, all players, coaches and managers of teams will ride to and from games on the bus. Special circumstances have to be arranged ahead of time with the Athletic Director and in writing. It is permissible for a student/athlete to be "dropped off" at a designated area provided that there is a prior note from the parent/guardian.

Approved: 12/3/90

Revised: 8/13/01

Reaffirmed: 5/1/06, 3/3/09

Kingswood Athletics Booster Clubs

Kingswood Athletics endorses individual Booster Clubs beginning with the 2023-2024 school year. These clubs are designed to support specific sport programs and in doing so may use the Kingswood Athletic logo and mascot.

Booster Clubs at Kingswood are an extension of the program and/or team they are supporting. As such, the clubs must adhere to district and athletic department policies, procedures and financial guidelines.

All activities related to athletics must receive approval of the Athletic Director in advance.

Definition of a Kingswood Athletics Booster Club

Kingswood Athletics will recognize a booster club that is formed to provide enthusiastic support of a program and/or team housed in the Kingswood Athletic Department. Booster clubs have the potential to play a key role in supporting the school community while having the responsibility of promoting the values of volunteerism and teamwork.

Booster Club Purpose

Kingswood Athletics is proud to have many dedicated parents and supporters willing to donate their time to the betterment of our student athletes' experiences. Booster Clubs are designed to actively support our students, whether it be through resource support, volunteering at events or assisting the program staff in organizing activities.

All members are expected to represent Kingswood Athletics in a positive light and to be solid role models for our students.

Procedure - General Operations

1. The Booster Club recognizes that since it is an affiliated activity of Kingswood Athletics it must abide by all school district and Kingswood Athletics policies and directives.
2. If the Booster Club decides to have their own bylaws, policies, rules, etc. they must be approved by the Athletic Director to ensure compliance with district and athletic department policies and directives.
3. Each Booster Club is required to have at a minimum a Booster Club President and Secretary/Treasurer. Larger Booster Clubs are encouraged to also have a Vice President and to split the duties of the Secretary and Treasurer. These positions are known and recognized as officers for the club.
4. The Head Coach and Athletic Directory should be given a schedule of meetings and should be invited to attend all meetings at their discretion.
5. All meetings should be open to parents and family of student athletes at all team levels off the respective program.
6. Minutes from Booster meetings should be sent to the Head Coach and Athletic Director following each meeting.
7. The club is not intended to represent varsity only, but the program as a whole if the program has multiple levels/offerings.
8. The Booster Club will consult with the Head Coach who will then present to the Athletic

Director before moving forward with any initiatives, fundraising ideas or purchases for the program.

9. While coaches are expected to work closely with their Booster Club, they cannot be an official booster club member or be an officer. This includes volunteer coaches.
10. All decisions made involving the Booster Club regarding the team must have the approval of the Head Coach and the Athletic Director.

Yearly Information to be turned into Athletic Director

1. A list of officers of the group and their contact information (primary phone and email address).
2. A list of all members' names and the student athlete they are associated with.
3. A copy of the club's bylaws if they exist.
4. A list of proposed fundraising activities with an estimate of funds to be raised.

Booster Membership

1. All Booster Club officers are considered to be GWRSD volunteers and are required to complete a district background check and be approved as a volunteer prior to any booster club activity.
2. All Booster Club members must conduct themselves in a professional and respectable manner at all times. Any Booster Club member who exhibits behavior in a manner deemed unsatisfactory in the opinion of the Head Varsity Coach, Athletic Director or Principal will be removed from the Booster Club.

Booster Communication

1. Booster clubs are not the official voice of the program, that responsibility remains with the Head Coach. Logistical and organizational communication about the program must come from the coaching staff.
2. Booster club emails should come from the President and that person should identify themselves as such. Blanket emails from "Booster" accounts are not permissible.
3. Acceptable communication from the Booster Club to the team community would center around fundraising efforts, Booster organized team events, senior nights and concessions.
4. All official communication from the Booster Club to the team community should be cleared by the Head Coach and/or AD unless previously authorized.
5. **Social Media:** The use of social media by boosters, as it relates to any Kingswood sanctioned program, must have the prior approval of the Director of Athletics and/or building Principal and must meet all school board requirements related to Internet use.

Fundraising Account: Billing and Purchasing

1. All Booster Clubs will work in coordination with the Head Coach and the Athletic Director to utilize the programs fundraising account housed in the student activities account at KRHS. Only the Booster Club President and Treasurer are able to make withdrawals from the account AFTER they receive written approval from the Athletic Director or Building Principal. Written approval must be obtained and shown to the KRHS secretary overseeing the fundraising accounts.
2. All fees and equipment purchases must be approved by the Head Coach and the Athletic Director prior to purchases being made.
3. Any invoices/bills will be presented to the Athletic Director for payment from the programs

fundraising account in a timely manner.

4. All purchases once completed will be in the possession of the school district.
5. A statement for individual booster accounts can be obtained by any officer.
6. Booster Clubs must purchase from vendors approved by the Athletic Director.

Fundraising

1. All fundraising must first be approved by a program's Varsity Head Coach, followed by the Athletic Director or Principal prior to the start of the fundraising.
2. Student-athletes cannot be mandated to participate in the fundraising.
3. All funds raised by the group must be used to achieve the stated purposes of the group. All Fund-raising efforts, events or plans must comply with all Kingswood Athletics policies.
4. All fundraising must be planned at a minimum 30-days in advance of any planned date.

NHIAA By Laws

Use of Booster funds or fundraised monies is permissible only to subsidize activity that is open to all. (From NHIAA By Law Article II Section 9)

Booster clubs will not promote activities that put the school in violation of any NHIAA by law, including but not limited to out-of season competition, recruitment of student athletes or financial support.

Booster club members and its officers will make sure that any planned activities comply with any NHIAA by laws. Any questions in this regard should be addressed with the Athletic Director.

Title IX Compliance

Title IX law prohibits schools that receive federal funding from discrimination and its athletic programs fall under this law. Money that is raised for equipment purchased by Booster Clubs cannot create inequity between boy's and girl's programs. Once the District (or Boosters affiliated with the District) accepts the donation, they become public funds and are subject to Title IX's legal obligations. For example, If the school accepts funds from outside sources (booster clubs or outside donations) and the money is earmarked to benefit a boys program, the school is obligated by law to find resources somewhere to ensure that the girls program is equally benefited. The two programs do not have to share the proceeds, but it is the school district's responsibility to ensure that both male and female athletes are receiving equal benefit and that any gift does not skew that balance.

The District reserves the right to accept or reject any donation that is restricted to one gender or the other. Reasons for rejecting a donation would be, but not limited to, funds that would create inequity between boys' and girls' programs.

Any equipment purchased for a specific team must be cleared by the Athletic Director in advance of it being purchased. If the purchase creates inequity between boys and girl's teams (or cannot be used by one of the teams), the request will have to be denied. Boys' and girls' teams do not have to have the same equipment; however, the same resources must be present for the opportunity to do so.

Booster Clubs are encouraged to work with their male/female counterparts in fundraising efforts to

ensure equipment purchased can be used equitably between programs.

All purchases of equipment and other items designated for the athletic program or individual teams will be the property of the school district and may be made accessible to other programs to ensure Title IX compliance.

Dissolving of Booster Clubs:

1. Any Booster Club may dissolve on its own accord by submitting a written request to the Athletic Director.
2. Any Booster Club may be dissolved by the Athletic Director if there is an issue significantly affecting either the club's operations or a violation of GWRSD policy.
3. All monies remaining in the fundraising account associated with the dissolved Booster Club will remain with that account.
4. The district reserves the right to dissolve the relationship between the school and the boosters club at any time.

Booster Clubs WILL:

1. Volunteer time.
2. Sponsor fundraisers for their individual sport.
3. Contribute funds to better enhance the team or organization's experience.
4. Work closely with the Varsity Head Coach, as the head coach is the leader of the individual program.
5. Support promotional items (subject to approval by the Athletic Director and Head Coach).
6. Financially support the program by providing additional funding that may not be budgeted for by the District.
7. Organize team events, such as pre or post game dinners, senior nights, fund-raisers or social events during the season.
8. Clear any fundraising efforts through the Head Coach and Athletic Director.

Booster Clubs WILL NOT:

1. Openly discuss or criticize the head coach or coaching staff performance in public.
2. Review the performance of a coach at meetings; staff evaluations are solely the responsibility of the school district.
3. Openly discuss playing time issues or strategy.
4. Become the primary communicator or voice of the program
5. Act as an authority figure for the program, not supplant the authority of the head coach.
6. Offer up a petition by booster club members to hire/fire a coach.
7. Plan, organize, or attempt to implement an off-season training program without direction or consent from the head coach, athletic director, or building principal.
8. Discuss as official business any item that does not meet the definition and function of a booster club as outlined previously.
9. Steer the program toward any singular agenda
10. Have members who are negative and possibly destructive by their involvement.